



Mahatma Gandhi Vidyamandir's
**Arts, Commerce &
Science College,
Malegaon City.**

B. VOC.

PO-PSO-CO

Programme Outcomes

PO1: Graduates will be equipped with the necessary knowledge, technical, creative and managerial skills in accounting and taxation field.

PO2: Graduates will be able to communicate effectively with the Industrial hierarchy.

PO3: Graduates will be enabled with practical knowledge of banking activities, taxation knowledge, economic knowledge etc.

PO4: Graduates will have knowledge about accounting, taxation and computerised accounting in industry

PO5: Graduates will be able to undertake responsibility either as an individual or as a team member.

PO6: After completing diploma Students will be able to work as a junior accountant in accounting firms, manufacturing firms or in service providing firms.

PO7: Advanced diploma and Diploma certificate holders are eligible to work as Accountants at higher levels like senior accountants.

Programme Specific Outcomes

PSO1. Students will acquire communication, soft skill, social awareness and entrepreneurship skill.

PSO2. Students will acquire basic economical knowledge of demand, supply, production, market and micro economics

PSO3. Can develop strong mathematical knowledge for counting profit, loss, interest, share dividends, different ratios and statistical sampling.

PSO4. Students will acquire job oriented knowledge of final accounts, manufacturing accounts as well as partnership accounts.

PSO5. Students will get expert knowledge about computerised accounting including GST, inventory, invoicing and cost centre

PSO6. Students will also get detailed knowledge of e-commerce including models of e-commerce, internet, WWW, internet security, electronic payment systems and internet marketing

PSO7. Students will be enabled with knowledge of English communication within the business organisation.

PSO8. Students will acquire knowledge of effective management of office. PSO 9: Students will get knowledge of tax practices and tax procedures.

Course Outcomes

CO1: Students will understand general communicational English concepts. They will be able to read, write and understand business documents in English

CO2: Students will be able to know the tax procedures of India and process of taxation.

CO3: Students will be enabled with knowledge of Managing the office in a very proper and beneficial way.

CO4: Students will get detailed knowledge of Financial Accounting through this course.

CO5: The Business Economics will taught to students in this course to understand the overall economic activity and its impact on organisation as well as on overall economy of the nation.

CO6: Through providing the practical knowledge of computerised accounting using Tally, students will be enhanced with computerised accounting concepts which will enable them to become industry ready personnel.

F.Y. B.Voc.

Sem. I

Introduction to Functional English

CO1: Recognise various elements of English language

CO2: Demonstrate appropriate Body language

CO3: Equipped with communication competencies required in various group discussions, meetings, etc. at work place

Basics of Financial Accounting

CO1: Describe the basic accounting terminology & concepts of Financial Accounting CO2: Prepare final accounts of trading and non-trading companies

Indian Taxation System

CO1: Understand the concepts & Terminology of Taxation

CO2: Understand the difference between Indirect Taxation in terms of SGST, CGST & IGST

Macro Economics

CO1: Define various concepts about the macro economics

CO2: Understand the relationship between the Macroeconomics and Accounting and

Lab in Tally - I

CO1: Understand various concepts and utilities of Tally

CO2: Demonstrate the skills to work in accounting using the Tally

Lab in GST – Levy and Collection

CO1: To acquaint students with basic concepts of GST

CO2: To enable to student to acquire hands on skills on GST

Sem. II

Micro Economics

CO1: Understand the basic concepts of Micro Economics

CO2: Explain the relationship between micro economics and Business

Cost and Management Accounting

CO1: Define the basic concepts of Cost and Management Accounting

CO2: Acquired skills on concept of Cost Accounting, Methods of Cost Accounting, Cost Sheet Construction, Concept of Break Even Analysis, Material, Labour & overhead costing.

Basics of Direct Taxation

CO1: Understand the basic concepts of Direct Taxation

CO2: Acquired skill on calculation and computation of Direct Taxes

Indirect Taxation

CO1: Define the basic concepts of Indirect Taxation

CO2: Acquired skill on calculation and computation of Indirect Taxes

Lab in Tally - II

CO1: Understand the Business concept of Tally

CO2: Develop skills to start and manage a business using Tally

Lab in GST – Provisions and Procedures

CO1: Define & explain the basic concepts of GST

CO2: Acquired hands on skills on GST

S.Y. B.Voc.**Sem. III****State Goods and Services Tax (SGST)**

CO1: Understand the fundamental concepts & practical aspects of collection & tax levy.

CO2: Understand & apply knowledge of SGST that will ease out the interaction with GST employment.

Business Maths & Statistics

CO1: Demonstrate the ability to deal with the quantitative issues in Management.

CO2: Apply statistical functions by use of various quantitative techniques used in Business.

Risk Management

CO1: Analyse & identify existing & potential risk that would affect the business.

CO2: Quantify the Risk for developing precautionary measures as well as mitigate them.

Payroll & Inventory – Accounting & Management

CO1: Handle, manage, and create payslips, salaries, and deductions of the employees.

CO2: Understand how to use basic concepts, strategies and techniques to analyse a variety of inventory systems and make optimal decisions for the improvement of these systems & Inventory Management.

Practical in Payroll & Inventory – Accounting & Management

CO1: Demonstrate the practical aspects of Payroll accounting

CO2: Understand the practical aspects of Inventory Management techniques.

Lab in Excel

CO1: Create and use basic spreadsheets

CO2: Apply different formulas and shortcuts for entering and analysing data

Sem. IV**Advanced Direct Tax**

CO1: Understand the basic concepts in Income Tax Act, 1961.

CO2: Calculate Gross Total Income and Tax Liability of an Individual.

Goods & Service Tax (CGST)

CO1: Understand the importance of CGST

CO2: Illustrate how the filing & refund of CGST is done.

Financial Reporting

CO1: Acquired knowledge in preparation of financial statements in accordance with statutory requirements

CO2: Understand the financial statements in detail.

Business Law

CO1: Define the general business law & to help become more informed, sensitive and effective business leaders

CO2: Developed an understanding of fundamental legal issues pertaining to the business world to enhance their ability to manage businesses effectively.

Lab in Income Tax

CO1: Explain student with different types of forms for filing Taxes.

CO2: Make use of the online filling of various forms and Returns

Lab in TDS & TCS

CO1: Make use of the knowledge in payment of tax & Filing of returns.

CO2: Understand the various forms required & create ledgers for TDS.

T.Y. B.Voc.**Sem. V****Business Administration – I**

CO1: To educate the students on the importance of Training and Development and its impact on Career Planning and Development

CO2: To acquaint the students on the concept of Performance Appraisal, the process for effective Performance appraisal and imbibe the values of Ethical Performance appraisal among the students

Business Management

CO1: Describe the basic terminology & concepts of Business Management

CO2: Understand Planning, directing, motivation and co-ordination etc.

Business Laws (BRF) - I

CO1: provide conceptual knowledge about the framework of business Law in India CO2: Create awareness among the students about legal environment relating to the basics of Contract Act, Partnership Act, Sale of Goods Act

Computerized Accounting - IV

CO1: Learn about Job Costing in Tally ERP.9

CO2: Acquire multi-lingual capabilities in Tally ERP.9

Banking (Project)

CO1: Understand various concepts, types and functions of banks

CO2: Understand about banking sector reforms

Tax Procedures & Practices - II

CO1: Acquaint students with meaning and basic concepts of GST

CO2: Enable student to acquire hands on levy tax collection and RCM skills under GST

Sem. VI

Business Administration – II

CO1: To acquaint the student with knowledge about Corporate Finance and the structure of the Indian Financial Market

CO2: To develop the Financial Planning Skills among the Students by introducing them to the process of efficient Financial Planning

Corporate Law

CO1: Describe the basic terminology & concepts of Companies Act

CO2: Understand the basic functions of company management

Business Laws (BRF) - II

CO1: orient the students about the legal aspect of business

CO2: Understand the concepts of Negotiable Instruments and Intellectual Property Rights

Cyber Security

CO1: Understand about computer networks

CO2: Understand about information security threats and vulnerabilities

Auditing (Project)

CO1: Understanding the concept of Auditing, Various type of Audit

CO2: Understanding provisions for Work as Company Auditor as per Companies Act 2013.

CO3: Enhance the knowledge of Computerized Systems

Tax Procedures & Practices - III

CO1: Acquaint students with concepts of time, place of supply & import export under GST

CO2: Enable to acquire hands on skills on registration, input tax credit & return under GST