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| 5. Two nominees from industry | Shri Ataurrahman Dange
Zakir Husain Md. Israil |
| 6. Co-Ordinator | Prof. Dr. Arif Anjum. |
| 7. Administrative staff | Shri R. U. shaikh |

PROCEEDING (MEETING NO. 1)

As per agenda dated 22nd July 2015 the first meeting of IQAC was held on 10th August 2015 at 11:00 AM in Principal's members attended the meeting.

1. Prin. Shivanand C. Hale
2. Prof. M. G. Pathan
3. Prof. Hamdani Rizwana
4. Dr. B. S. Jagdale
5. Ghulam Jeelani A.
6. Abuzar Showkat Ejaz
7. Shri Ataurrahman Dange
8. Prof. Dr. Shakeb Ahmed.
9. Shri R. U. shaikh

Following points were discussed in the meeting.

1. Declaration of IQAC and felicitation of members.

As it was the first meeting of IQAC, Prin. Shivanand C. Hale explained the concept of IQAC. He declared the names of newly nominated members of IQAC, Who were nominated as per guidelines of UGC. The Principal welcomed and felicitated all the members. The members expressed happiness over the nominations.

2. To discuss about the formation of various committees.

Prin. Shivanand C. Hale briefed the house about formation of various committees for smooth functioning of the college. He emphasized that the committee should be formed on the basis of guidelines provided by the UGC and university.

Following resolution was passed.

It was resolved that the committee be and is hereby formed as per the guidelines, experienced and enthusiastic professors be and is hereby nominated as the chairman.

3. To discuss about the Time table finalization.

The Co-Ordinator of above committee Dr. Shakeb Ahmed informed the house about the Time table. He emphasized to arrange lectures as per the time table. He explained the importance of time table and its relevance with teacher's carrier. Following resolution was passed.

It was resolved that strategic action be used and is hereby taken for teaching according to time table.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Prof. M. G. Pathan

4. To discuss about ICT enabled teaching in lectures.

Prin. Shivanand C. Hale briefed the house about ICT enabled teaching in lectures for the year 2015-16. He stated that every teacher should use ICT enabled teaching.

It was resolved that necessary steps be and is hereby taken for the ICT enabled teaching.

As no other issues were raised by the any member, hence by the permission of the president and vote of thanks of Prof Shah Ayaz the meeting was declared over.

PROCEEDING (MEETING NO. 2)

As per agenda dated 1st September 2015 the second meeting of IQAC was held on 15th September 2015 at 11:00 AM in Principal's members attended the meeting.

- 1) Prin. Shivanand C. Hale
- 2) Prof. M. G. Pathan
- 3) Prof. Hamdani Rizwana
- 4) Dr. B. S. Jagdale
- 5) Ghulam Jeelani A.
- 6) Abuzar Showkat Ejaz
- 7) Shri Ataurrahman Dange
- 8) Prof. Dr. Shakeb Ahmed.
- 9) Shri R. U. shaikh

Following points were discussed in the meeting.

1. To confirm the minutes of previous meeting.

Professor D. B. kapadnis read out the minutes of previous meeting. The proceeding was approved unanimously.

2. To review the working of various committees.

Prin. Shivanand C. Hale briefed the report of formation of various committees for smooth functioning of the college. Almost all the members of IQAC participated actively in the discussion and finally resolution put forth.

Resolution: It was resolved that monthly meeting of each and every committee be and is hereby made mandatory. Active participation of every member is hereby evaluated by the authority.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Dr. Ayaz Shah

3. To review the completion of the first term syllabus.

The Co-Ordinator of above committee Dr. Shakeb Ahmed informed the house about the completion of first term syllabus. He emphasized to arrange lectures as per the time table. He explained the importance of time table and its relevance with teacher's carrier. Following resolution was passed.

Resolution: It was resolved that strategic action be used and is hereby taken for teaching according to time table.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Prof. M. G. Pathan

4. To encourage the staff members Tally computrised accounting for F.Y.B.Com students.

Prin. Shivanand C. Hale briefed the house regarding encourage the staff members Tally computrised accounting for F.Y.B.Com students.

On basis of discussion, following resolution was put forth.

Resolution: It was resolved that all staff members will visit to Food corporation of India at Manmad.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Dr. Ayaz Shah

As no other issues were raised by the any member, hence by the permission of the president and vote of thanks of Prof Shah Ayaz the meeting was declared over by the president.

PROCEEDING (MEETING NO. 3)

As per agenda dated 1st December 2015 the third meeting of IQAC was held on 15th December 2015 at 11:00 AM in Principal's members attended the meeting.

1. Prin. Shivanand C. Hale
2. Prof. M. G. Pathan
3. Prof. Hamdani Rizwana
4. Dr. B. S. Jagdale
5. Ghulam Jeelani A.
6. Abuzar Showkat Ejaz
7. Shri Ataurrahman Dange
8. Prof. Dr. Shakeb Ahmed.
9. Shri R. U. shaikh

Following points were discussed in the meeting.

1. To confirm the minutes of previous meeting.

Prof. Shah Ayaz read out the minutes of previous meeting. The proceeding was approved unanimously.

2. To discuss about tutorial writing of all department.

Prof. Rizwana Hamdani presented the report regarding internal assessment; she stated that we have been concentrating on the overall development of the student. The moral of the student role as a citizen, bad habits, etc. she also briefed house regarding the tutorials of different subjects.

On the basis of the information provided, the house expressed its satisfaction. Resolution: It was resolved that strategic action will be used and is hereby taken for teaching according to the complaints and queries as per the feedback forms.

Proposed by: Prof. Rizwana Hamdani

Seconded by: Prof. M. G. Pathan

3. To organize gender sensitization activities.

The Co-Ordinator of above committee Dr. Arif Anjum informed the house about the gender sensitization about the section as SC, ST, BC, OBC, women, minorities and physically challenged people.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Prof. Shah Ayaz

4. To encourage the staff members to attend Refresher Orientation course.

Prin. Shivanand C. Hale briefed the house regarding Refresher Orientation course. He informed the house regarding the importance of the Academic Staff Colleges so established are conducting specially designed orientation programmes for newly appointed lecturers and refresher courses for in service teachers, following resolution was put forth.

Resolution: It was resolved that research papers and articles of all staff members be and is hereby made mandatory for the publication in UGC recognized journals.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Dr. Ayaz Shah

As no other issues were raised by the any member, hence by the permission of the president and vote of thanks of Prof Shah Ayaz the meeting was declared over by the president.

PROCEEDING (MEETING NO. 4)

As per agenda dated 10th April 2016 the third meeting of IQAC was held on 15th April 2016 at 11:00 AM in Principal's members attended the meeting.

1. Prin. Shivanand C. Hale
2. Prof. M. G. Pathan
3. Prof. Hamdani Rizwana
4. Dr. B. S. Jagdale
5. Ghulam Jeelani A.
6. Abuzar Showkat Ejaz
7. Shri Ataurrahman Dange
8. Prof. Dr. Shakeb Ahmed.
9. Shri R. U. shaikh

Following points were discussed in the meeting.

1. To confirm the minutes of previous meeting.

Prof. M. G. Pathan read out the minutes of previous meeting. The proceeding was approved unanimously.

2. To review working of various committees.

IQAC chairperson Prin. Shivanand C. Hale briefed the report before the house a report based on the functioning of various committees. Members participated in the discussion. They discussed on student welfare scheme, NSS, etc. On the basis of the discussion following resolution was put forth.

Resolution: It was resolved that comprehensive report be and is hereby presented in the monthly meeting by the chairman of the respective committee.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Prof. M. G. Pathan

3. To increase students welfare activities.

Prof. Rizwana Hamdani briefed the house regarding workshop on personality development, special guidance scheme, earns and learn schemes and disaster management .

On the basis of the information provided, the house expressed its satisfaction.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Prof. Shah Ayaz

4. To encourage the staff members for participation in National and international seminars.

Prin. Shivanand C. Hale briefed the house regarding participation in National and international seminars. He informed the house regarding the importance of attending and publication of research paper and articles. He instructed that all the staff members should publish papers in UGC recognized journals to increase their API, following resolution was put forth.

Resolution: It was resolved all staff members will participate in National and international seminars. Be and is hereby made mandatory.

Proposed by: Dr. Shakeb Ahmed

Seconded by: Dr. Ayaz Shah

As no other issues were raised by the any member, hence by the permission of the president and vote of thanks of Prof Shah Ayaz the meeting was declared over by the president.